



OFFICE OF THE PRINCIPAL  
**SONARI COLLEGE**

P.O.: Sonari, Dist.: Charaideo (Assam)  
PIN 785690  
e-mail: principalsonaricollege@gmail.com  
Phone No .03772 256515(O)

Ref. No. ....

Date.....

## DVV Clarification

### Criterion V: Student Support and Progression

**Metric No. 5.1.4 : The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases**

DVV Query 3: Minutes of the meetings of student grievance committee, as per metric.



*[Signature]*  
**Principal**  
**SONARI COLLEGE**  
**SONARI**

# Minutes of the meetings of students grievance committee

①

Students Grievance Committee  
Sonari College  
Minutes of Meetings  
(Period 2018 - 2019)

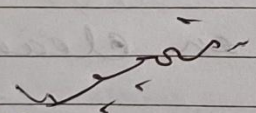
① Date of Meeting: 24/09/2018 and 25/09/2018

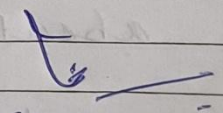
② Discussion:

① Clean drinking water facility.

③ Resolutions takes:

① It is resolved in the meeting that the clean drinking water problem has been solved by cleaning the filters and make available of more taps to the students.

  
Principal  
Sonari College  
**Principal**  
SONARI COLLEGE  
SONARI

  
Convenor  
Students Grievance Committee  
Sonari College

  
**Principal**  
SONARI COLLEGE  
SONARI

## Minutes of Meeting

②

Students Grievance Committee  
Sonari College  
Minutes of Meetings  
(Period 2018 - 2019)

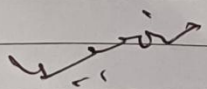
① Date of Meeting: 11/10/2018

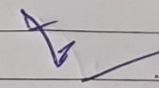
② Discussion:

① Discussion related to the solution  
of the drinking water.

③ Resolution of the meeting

① It is unanimously resolved to  
give importance to provide drinking  
water to the students. Chairman  
Dr. Bimal Ch. Gogoi, Principal, Sonari  
College has assured all the members  
about the action on clean drinking  
water facilities.

  
Principal  
Sonari College  
**Principal**  
SONARI COLLEGE  
SONARI

  
Convenor  
Students Grievance Cell  
Sonari College

  
Principal  
SONARI COLLEGE  
SONARI



## Minutes of Meeting

Students Grievance Committee  
Sonari College

Minutes of Meetings  
(Period 2018-2019)

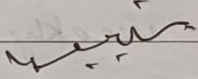
1. Date of Meeting: 12/02/2019

2. Discussion:

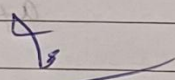
(i) The meeting discussed on the issue of unhygienic girls Common Room.

3. Resolutions:

(i) The chairman along with all the members of the meeting has taken decision to solve this problem immediately.

  
Principal  
Sonari College

Principal  
SONARI COLLEGE  
SONARI

  
Convenor  
Students Grievance Com  
Sonari College

  
Principal  
SONARI COLLEGE  
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## Minutes of Meeting

④

Students Grievance Committee  
Sonari College  
Minutes of Meetings  
(Period 2018 - 2019)

1. Date of Meeting : 14/03/2019

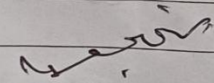
2. Discussion :

① The meeting has discussed on the issue of cleanliness of girls common room.

3. Resolution of the meeting.

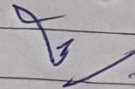
① It is resolved in the meeting that for proper maintaining of hygienic environment in the girls common room.

② It is unanimously resolved to the problems of girls common room to appoint a sweeper as weekly basis and renovate the drainage system.



Principal

Sonari College Principal  
SONARI COLLEGE  
SONARI



Convenor

Students Grievance Com  
Sonari College



Principal  
SONARI COLLEGE  
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## Minutes of Meeting

Students Grievance Committee ⑤  
Sonari College  
Minutes of Meeting  
(Period 2019 - 2020)

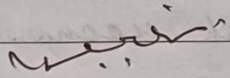
1. Date of Meeting : 21/10/2019

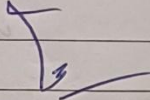
2. Discussion:

① The meeting has discussed on the issue of adequate water facility both drinking and other uses.

3. Resolution:

① After discussion the chairman and other members of the meeting has taken a decision to look after this matter urgently and resolved with importance.

  
Principal  
Sonari College  
Principal  
SONARI COLLEGE  
SONARI

  
Chairman  
Students Grievance Com.  
Sonari College

  
Principal  
SONARI COLLEGE  
SONARI

## Minutes of Meeting

⑥

Students Grievance Committee  
Sonari College  
Minutes of Meeting  
(Period 2019-2020)

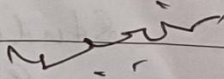

1. Date of Meeting: 7/11/2019

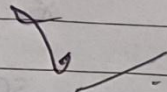
2. Discussion

① The meeting has discussed on the issue of providing drinking and other uses water facilities.

3. Resolutions:

① It is resolved in the meeting that for adequate water facilities in Teachers' Commonroom a new Aquaguard is given and students water ~~for~~ provision is cleaned, filter changed and more tap is given in wash room.

  
Principal  
Sonari College  
  
Principal  
SONARI COLLEGE  
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Convenor  
Students Grievance Com  
Sonari College

  
Principal  
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## Minutes of Meeting

Students Grievance Committee<sup>(7)</sup>  
Sonari College  
Minutes of Meeting  
(Period 2019-2020)

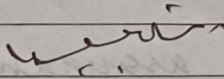
1. Date of Meeting : 17/03/2020

2. Discussion:

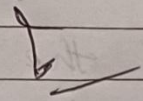
① The meeting has discussed on the issue of upgrade and cleaning of play ground.

3. Resolution:

① It is unanimously resolved to the problems, the members has given their opinion that authority must given the Grass cutting machine, and also cutting the branches of the tree of the surrounding of the play ground.

  
Principal  
Sonari College

Principal  
SONARI COLLEGE  
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Convenor  
Students Grievance Co.  
Sonari College

  
Principal  
SONARI COLLEGE  
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## Minutes of Meeting

⑧ Students Grievance Committee  
Sonari College  
Minutes of Meeting  
(Period - 2020 - 2021)

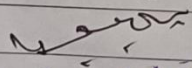
1. Date of Meeting : 31/10/2020

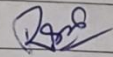
2. Discussion

① The meeting has discussed on repairing and provide new Desk-Benches in the classroom.

3. Resolutions:

① The members presents in this meeting have given the opinion that wooden desk-benches will not last for a longer period of time. Therefore, providing desk-benches with iron frame and plywood would last longer. Dr. Pimal Ch. Gogoi, Principal and Chairman of the meeting give assurance to solve this matter urgently and with importance.

  
Principal  
SONARI COLLEGE  
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Convenor  
Students Grievance Com  
Sonari College

  
Principal  
SONARI COLLEGE  
SONARI

## Minutes of Meeting

Students Grievance Committee (S)  
Sonari College  
Minutes of Meeting  
(Period - 2020-2021)

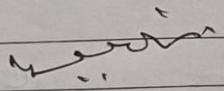
1. Date of Meeting : 18/11/2020


2. Discussion:

(i) The topic of discussion is solving the problems of repairing the desk - benches and provide new iron - framed desk - benches.

3. Resolutions:

(i) It is resolved in the meeting that students have the opportunity to use new iron framed desk benches and there will be available of desk - benches through repairing the old desk - benches.

  
Principal  
Sonari College  
Principal  
SONARI COLLEGE  
SONARI

  
Convenor  
Students Grievance Com  
Sonari College

  
Principal  
SONARI COLLEGE  
SONARI



## Minutes of Meeting

⑩ Students Grievance Committee  
Sonari College  
Minutes of Meeting  
(Period - 2021-2022)

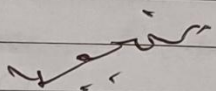
1. Date of Meeting: 30/06/2021

2. Discussion:

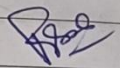
① This meeting has discussed about the issue of providing smart board in the classroom.

3. Resolutions:

① All the members of the meeting agreed on the matter of providing Smart Boards in the classroom so that the students can be benefited. Dr. Bimal Ch. Gogoi has ensured that this matter will be treated as urgent.

  
Principal  
Sonari College

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Convenor  
Students Grievance Committee  
Sonari College

  
Principal  
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## Minutes of Meeting

Students Grievance Committee (11)  
Sonari College  
Minutes of Meeting  
(Period - 2021 - 2022)

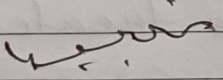
1. Date of Meeting : 24/09/2021

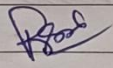
2. Discussion :

(i) The meeting has discussed about the notice which will give the information how and where students, teachers and other employees drop their Grievances.

3. Resolution :

(i) As per the discussion in the meeting all concerned teaching, non-teaching <sup>staff</sup> and students of Sonari College can drop their grievances in the Grievance Cell Box tomorrow onwards.

  
Principal  
Sonari College  
**Principal**  
SONARI COLLEGE  
SONARI

  
Convenor  
Students Grievance Com  
Sonari College

  
**Principal**  
SONARI COLLEGE  
SONARI



## Minutes of Meeting

⑫ Students Grievance Committee  
Sonari College  
Minutes of Meeting  
(Period :- 2022 - 2023)

1. Date of Meeting : 24/10/2022.

2. Discussion:

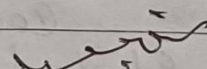
① The meeting has discussed about  
the matter of —


⊛ Adequate drinking water facility

⊛ To provide necessary sports equip-  
-ments to the students.

3. Resolution:

① The members of the meeting  
has given their opinion on the  
importance the matters. The chairman  
of the committee and Principal Dr.  
Bimal Ch. Gogoi has assured that  
these matters will be treated as urgent.

  
Principal  
Sonari College,  
Principal  
SONARI COLLEGE  
SONARI

  
Convenor  
Students Grievance Com  
Sonari College

  
Principal  
SONARI COLLEGE  
SONARI

## Minutes of Meeting

Students Grievance Committee  
Sonari College  
Minutes of Meeting  
(Period: 2022-2023)

(13)

1. Date of Meeting: 20/01/2023

2. Discussion:

(i) In this meeting three issues are discussed

(a) → Issue related to cleanliness and hygiene of Boys and Girls Common Room

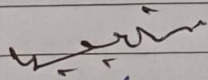
(b) → Upgradation of College Auditorium

(c) → Renovation of Boys Hostel.

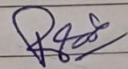
3. Resolution:

(i) All the members give their opinion about solutions of these matters.

Principal Sir has let the members know that the auditorium renovation work has already been started and other issues will be discussed with concerned committee for urgent solution.

  
Principal  
Sonari College

Principal  
SONARI COLLEGE  
SONARI

  
Convenor  
Students Grievance  
Sonari College

  
Principal  
SONARI COLLEGE  
SONARI



## Minutes of Meeting

⑭ Students Grievance Committee (SGC)  
Sonari College  
Minute of Meeting  
(Period : 2022 - 2023)

1. Date of Meeting : 12/05/2023

2. Discussion :

(i) Discussion is related to the

UGC Memo - UGC . O. O. NO. F-1-13/1/2022  
(EPP-II)

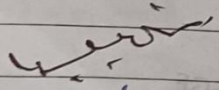
(ii) Formation of committee according  
to April 2023 Guidelines.

(iii) Notice ~~at~~ to the students for opening of  
new E-mail I.d.


(iv) Uploading documents in college website

3. Resolutions :

(i) It is resolved in the meeting that,  
for the formation of new <sup>Students</sup> Grievance  
committee, UGC, Grievance Guideline  
(April, 2023) will <sup>be</sup> downloaded and uploaded  
the information in college website, and  
notice will ~~issue~~ to students for  
providing grievance related information.

  
Principal  
Sonari College

Principal  
SONARI COLLEGE  
SONARI

  
Convenor  
SGC, Sonari College

  
Principal  
SONARI COLLEGE  
SONARI

## Minutes of Meeting

Students Grievance Committee (15)  
Sonari College  
Minute of Meeting  
(Period : 2023-2024)

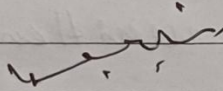
1. date of Meeting: 23/06/2023

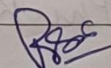
2. Discussion:

① In this meeting the main issue of discussion is Formation of 'Student Service Centre (SSC) and Management Committee.

3. Resolution:

① It is resolved in the meeting to take decision by chairman along with the members that Prof. Sushil Suri of History Department will be given the responsibility to take in to the matter of SSC and Management Committee formation.

  
Principal  
Sonari College  
Principal  
SONARI COLLEGE  
SONARI

  
Convenor  
Students Grievance Co  
Sonari College

  
Principal  
SONARI COLLEGE  
SONARI



## Minutes of Meeting

(16) Students Grievance Committee  
Sonari College  
Minute of Meeting  
(Period: 2023 - 2024)

1. Date of Meeting: 17/08/2023

2. Discussion:

(i) The meeting has discussed the matter of verbal and Physical assault raised by Miss As-tha Phukan a 3rd Semester English department student against her classmate Bui Bastab Phukan.

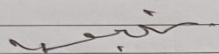
3. Resolution:


(i) It is unanimously resolved to the matter after hearing the statement of both students and also from witness that both are advised to apologise to each other and instructed to Bastab Phukan to give a written statement and also apology to the Principal. Beside this principal

Minute of Meeting  
Date: 17/08/2023

(17)

has issued a warning to Bastab Phukan not to repeat any such behaviour again in near future.

  
Principal  
Sonari College  
Principal  
SONARI COLLEGE  
SONARI

  
Convenor  
Students Grievance  
Sonari College

  
Principal  
SONARI COLLEGE  
SONARI